





## UT Administration of Dadra & Nagar Haveli and Daman & Diu Department of Labour & Employment Daman

No. LE/LI/DMN/MWA-3(II)/2023/349

Dated: 18-08-2023

## NOTIFICATION

In exercise of the powers conferred by clause (a) of Sub-Section (1) of Section 3 read with clause (iii) of Sub-Section (1) of Section 4 and Sub-Section (2) of Section 5 of the Minimum Wages Act, 1948 (Central Act 11 of 1948), the Administrator of Dadra & Nagar Haveli and Daman & Diu hereby revises the minimum rates of wages payable to the different categories of employees in different Schedule Employments with effect from 01-04-2023, as under: -

- a) The basic rates of wages payable shall be as set out in the column 3 of the Scheduled appended hereto in respect of the class of employees mentioned in column 2 of the Schedule; and
- b) A special allowance, and directs that so long as this notification is in force, the rates of such special allowance shall be adjusted by the Competent Authority, at the interval of every six months commencing from the 1<sup>st</sup> October and the 1<sup>st</sup> April on the basis of the average cost of Living Index Number for the preceding period for six months ending on the 30<sup>th</sup> June and 31<sup>st</sup> December, respectively, as notified from time to time;

SCHEDULE

| Sr. No. | Classes of<br>Employees | Basic  | Special<br>Allowance | Total  |
|---------|-------------------------|--------|----------------------|--------|
| 1       | 2                       | 3      | 4                    | 5      |
| 1       | Skilled                 | 462.00 | 0                    | 462.00 |
| 11      | Semiskilled             | 452.00 | 0                    | 452.00 |
| III     | Unskilled               | 441.00 | 0                    | 441.00 |

- (1) The clarifications for the Skilled, Semi-Skilled and Skilled will be as under:
  - a. <u>Skilled Employee</u>: One, who is capable of working efficiently, by exercising considerable independent judgment and of discharging his duties responsibly. He must possess a thorough and comprehensive knowledge of the trade, craft or industry in which he is employed.
  - b. <u>Semi-skilled employee</u>: One, who does work generally of a well-defined routine nature, wherein the major requirement is not so much of the judgment, skill and dexterity but of proper discharge of duties as assigned to him for a relatively narrow job and where important decisions are made by other. His work is thus limited to the performance of routine operations of limited scope.
  - c. <u>Unskilled employee:</u> One, who does operations that involve the performance of simple duties which require the exercise of little or no independent judgement or previous experience although a familiarity with the occupational environment is necessary. His work may thus require in addition to physical exertion, familiarity with a variety of articles or goods.
- (2) Please refer Annexure for details of employees belonging to particular class (i.e. Skilled, Semi-skilled and Unskilled) of particular Schedule employment.

ANNEXURE LIST OF SCHEDULES EMPLOYMENTS 1. Employment in Automobiles Repairing, Workshops and Garages Skilled Manager, Supervisor, Cashier, Foreman, Accountant, Mechanic, Electrician Semi-Skilled Garage/Workshop In charge, Assistant Mechanic, Salesman, Fitter, Turner, Tinsmith, Welder, Blacksmith, Painter, Tool Clerk, Colour Man, Clerk, Clerk-typist, Typist, Driver Un-Skilled Helper, Cleaner, Watch man, Greaser, Attendant, Sweeper, Coolie, Mazdoor, Peon Employment in Bakeries Skilled Mistry (Draughtsman), Bhartiwala, Truck Driver or Motor Driver, Van, Manager, Clerk cum typist, Cashier, Steno-typist Semi-Skilled Totat (Tolat), Cut Piecer (Bread Cutter), Deliverian Gullawala. (Delivery man), Rickshaw Driver Un-Skilled Patrawala, Helper, Peon, Office-Boy, Sweeper, Packer. Watchman.

| Skilled      | (A) Mistry, Electrical Supervisor, Mechanical Supervisor, Manager, Accountant  |  |
|--------------|--|--|
|              | <ol> <li>Employees doing the work of joining and grinding band saw blades.</li> <li>Employees doing the work of cutting wood on land saw machine according to the required size.</li> <li>Asstt. Mistries and Supervisor who look after the Overal work of the Department and maintain the quality of goods produced under the instruction of the department.</li> <li>Electrical wireman, Turners and Mechanical Fitters working under the instructions of the mechanical supervisor, Motor Drivers, and Truck rivers Clerks, Timekeepers, Storekeeper, Cashier, Telephone Operator, Machine man or Machine Operator, Moulder.</li> </ol> |  |
| Semi-Skilled | (A)     1. Employees engaged in testing of all types of the finished bobbins.     2. Employees engaged in cutting grooves on the cutter machine on all types of bobbins or rings and wood  |  |
|              | Employees engaged in finishing of all types of bobbins on<br>the finishing machine.  |  |
|              | Employees engaged in semi finishing of all types of<br>bobbins on turning machines and copying Machines.   |  |
|              | (B)  |  |
|              | Employees engaged in fitting pressing and punching all types of rings on all types of bobbins.   |  |
|              | <ol><li>Employees engaged in painting all types of bobbins under<br/>the instructions of Mistry.</li></ol>   |  |
|              | <ol><li>Employees engaged in oiling and greasing.</li></ol>  |  |
|              | <ol> <li>Employees engaged in preparing all types of bobbins.</li> </ol>   |  |
|              | <ol><li>Employees engaged in preparing grooves on rings and<br/>shields of all types of bobbins on cutting machine.</li></ol>  |  |

|              | 7. Employees engaged in roughing of all types of bobbins or roughing and turning machine.  8. Employees engaged in reaming of all types of bobbins.  9. Employees engaged in drilling of all types of bobbins or drilling machine set by the Mistry.  10. Employees engaged in seasoning of wood.  11. Employees engaged in cutting pieces from wooden stripe as per instructions by the Mistry.  12. Employees engaged in pulling the wooden log opposite the |
|--------------|--|
|              | wood cutter on the hand-saw machine.  13. Employees engaged in railing and pressing of all types of bobbins on the railing machine.  |
| Un-Skilled   | (1) Sweeper, Watchman, Office-boys, Handcart worker     Water Man.     (2) Employees engaged in loading and Unloading goods in   |
|              | (3) Employees engaged in the movement of raw material and finished products in the factory  (4) Employees engaged in feeding and removing wood on the hand saw machine.  |
| 4_Employm    | ent in Bone crushing Industry  |
| Skilled      | Manager, Head Supervisor, Supervisor, Foreman<br>Engine-cum-Motor- man, Motorman, Engine Driver, Clerk<br>Cashier, Boiler, Attendant Truck Driver, Machine Operator, Cool<br>(Male/Female)   |
| Semi-skilled | Bone Breaker, Bags Carrier, Hone Feeder Bags, Stitcher, Loader   |
| Un-skilled   | Basket Carrier, Bone Metal collector, Mazdoor, Peon  |
| 5Employm     | ent in Cement Prestressed products Industry  |
| Skilled      | Pipe Moulder (Spun Pipe), Foreman, Vibrator runners, Wire stretcher, Pre (Teal Engine Driver, Truck or Motor Drivers Welder Turner, Fitter, Blacksmith, Mason, Mechanic  |
| Semi-skilled | Concrete Mixture maker, Cage maker, Wire cutter, Colour mixture grinding mill-man, levelling machine man, polishing machine-man persons employed in arranging stencil wire on mould plate.   |
| Un-skilled   | (1) Persons employed in odd jobs like lifting of pipes or poles of cranes from runners to curing tanks.     (2) Removal of pipes or poles from tank to the storage place.     (3) Loading or unloading the materials on trucks.     (4) Grinding sand, cement etc for preparing concrete Mixture     (5) Tile washing, Stone or marble treating, peons, Malis and sweepers   |

|                           | (6) Putting tiles into curing tank and removing them thereafter and stocking them on sites.  (7) Persons doing pre-cast work concerning jalis, slabs, benches, flower pots, pillars and such other items, (8) Persons doing miscellaneous coolie works   |  |
|---------------------------|--|--|
| 6. Employme<br>Constructi |  |  |
| Skilled                   | Skilled A Carpenter with his tools, Blacksmith with his tools, Mason with his tools, Plumber with his tools, Skilled B Assistant Carpenter, Assistant Blacksmith, Assistant Mason. Assistant Plumber, Tapkar with his tools, Glazer with his tools, Tinsmith with his tools, Road Roller Driver, Truck Driver, Foreman, Sarang or Tindal (Tindal) Painter (Decorator) Oil painting etc Head Fitter, Mechanic, Mistry, Electrician, Clerk and Munim |  |
| Semi –skilled             | Foreman, Cleaner, Asphalt Sprayer, Mukadam, Miner or Blaster,<br>Navghani, Colour Washer, White Washer, Tin Tenner, Bar<br>Bender, Oilman, Engine Driver, Pump Operator, Pumpman, Fitter,<br>Swayer, Wireman, Mixture Driver, Glass Fitter, Welder Telephone<br>Attendant, Assistant Electrician   |  |
| Un-skilled                | Mazdoor, Chowkidar, Mali, Sweeper, Below-U-Boy.  |  |
| 7_Employmen               | nt in any Cotton Ginning or Cotton Pressing Manufactory  |  |
| Skilled                   | Engine Driver, Fitter, Turner, Electrician, Blacksmith. Boiler<br>Attendant, Carpenter, Cobbler, Manager, Supervisor   |  |
| Semi-skilled              | Fireman, Wireman, Valyemanor Half Pressman, Finisher man,<br>Opener man, Accountant, Clerk, Roller Cutter, Number Marker,<br>Press Mukadam Gin Mukadam, Oilman, Coalman, Dubali,<br>Labadi-Ghati, Tolwala, Bardan Stitcher.  |  |
| Un-skilled                | Un-skilled Cotton Fetcher, Cotton Carrier, Cotton Seeds (Kapasia), Cotton Filler. Unskilled Pavawala, Charakhawala, Cotton Cleaner or Pumdawala, Cotton Zudawawala, Chokidar, Peon, Sweeper, Bardan Cutter   |  |
| establishme<br>laboratory | nt in any dispensary of a medical practitioner or in any<br>ent of medical consultant or in any clinical or pathological<br>other than those clinical or pathological laboratories included in<br>ment in the Hospitals and Nursing Home.  |  |
| Skilled                   | Laboratory technician (Educational qualifications Graduate and trained) X-Ray technician (Educational qualification Graduate and trained)  |  |

| Semi-skilled                      | Clerk-typist, laboratory technician (unqualified) X-Ray technician<br>(unqualified). Steno-typist, Nurse / Nurse Midwife Physiotherapy<br>technician, Compounder,   |  |  |
|-----------------------------------|---|--|--|
| Un-skilled                        | Compounder (untrained) Dresser, Boy, Ayah, Peon   |  |  |
| 9. Emplo                          | yment in Drilling Operation and maintenance of Tube wells.  |  |  |
| Skilled                           | Driller, Errection Foreman, Auto Foreman, Bhisti with his own Bags, Turner, Assistant Fitter, Assistant Erection Foreman. Assistant Auto Foreman. Auto Electrician, Auto Fitter, Electrical Foreman, Mechanic Grade I and II. Electrician Grade 1, Auto Fitter Grade I, Turner Grade II.  |  |  |
| Semi-skilled                      | Air compressor Operator Grade I and II, development Unit<br>Operator, Driver (Truck, Jeep and Tractor) Generator<br>Operator, Solderman, Tool Attendant, Engine Pump Operator,<br>Carpenter, Mason Painter, Plumber Grade I. Auto fitter grade I<br>Electrician Grade-II, Fitter Helper Grade I and II, Oil man Grade I<br>and II, Plumber Grade II.  |  |  |
| Un-skilled                        | Helper Grade I and II, Oil man Grade I and II, Plumber Grade II.<br>Carpenter Grade II, Turner Grade II, Generator Operator Grade<br>III. Mechanic Grade III, Painter Grade II, Store Attendant, Labour<br>Cleaner  |  |  |
| 10. Emp                           | loyment in Electronics and Allied or Incidental Industries.   |  |  |
| Skilled<br>,                      | Head Wireman, Turner, engineer, Fitter. Designer, Cabinet Fitter, Moulder Machine man Foreman, Driver. Tester, Telephone Operator, Mechanic, Electrician, Winder, Assembler. Carpenter, Supervisor (Quality Control) Accountant, Head Cashier, Head Clerk, Store Keeper.  |  |  |
| Semi-skilled                      | Coil winder, Transformer winder Decorator, Draftsman,<br>Solderman, Control Penal Attendant, Can Fitter, Wireman Panel<br>Board Wireman, Clerical Staff Assistant Die-fitter, Assistant<br>Turner, Assistant Fitter. Assistant Designer, Assistant Technician,<br>Assistant Painter, Assistant Carpenter  |  |  |
| Un-skilled                        | Faras(Jhadoowala), Sweeper, Watchman, Helper, Peon,<br>Waterman, Gardener/Mali, Cleaner   |  |  |
| 11. Employmer<br>Distribution and | it in Film Industry including employment in Production, Exhibition of Films   |  |  |
| Skilled                           | Manager, Accountant, Stenographer, sound Attendant, Cameraman or Camera Incharge, Setting Master or Setting Supervisor, Studio incharge, Carpenter, Wireman, in Studio, Painter, Lightman, of Light Attendant.  Manager, Public Officer or Publicity Manager Manager, Public Officer or Publicity Manager Assistant Manager, Assistant Accountant, Assistant sound Attendant, Assistant cameraman or Camera Incharge, Assistant Setting master or setting supervisor, |  |  |

|                | Assistant Studio Incharge, Assistant Carpenter, Assistant Painter, Assistant Wireman in Studio, Assistant Lightman or Light Attendant, Store Keeper, Driver, Clerk-Typist, Head Watchman. Assistant Manager, Head Operator or Chief Operator or First Operator, Head Air conditioner Operator, Supervisor, Stenographer, Cooling Plant Incharge. Assistant Manager, Head Operator or chief Operator or First Operator, Head Air Conditioner Operator, Supervisor, Stenographer, Cooling Plant Incharge   |
|----------------|--|
| Semi-skilled   | Jhadoowala (Sweeper), Gardner, Assistant Watchman, Peon, Helper, Labourer, Assistant Operator or Second Operator or Third Operator, Assistant Air Conditioning Operator Wireman, Booking Clerk, Carpenter or Tin- smith or Upholsterer, Clerk or Accountant clerk or publicity Assistant, Typist, Oil Engine Driver, Telephone Operator, Car or Van Driver, Cooling Plant incharge, Assistant Cooling Plan In charge. Assistant Operator or second Operator or Third Operator, Assistant Air Conditioning Operator, Wireman, Booking Clerk, Car-painter or Tin- smith or Upholsterer, Clerk or Accountant Clerk or Publicity Assistant, Typist, Oil Engine Driver, Telephone Operator, Car or Van Driver, Cooling Plant Incharge, Assistant Cooling Plan Incharge Painter or Artist, Winder or Rewinder, Cabin Boy or Forth Operator, Store Keeper, Foreman, Tent Master, Door Keeper, Watchman, Liftman. Painter or Artist, Winder or Rewinder, Cabin Boy or Fourth Operator, Store Keeper, Foreman, Tent Master, Door Keeper, Watchman, Liftman. |
| Un-skilled     | Oilman, Sweeper, mali (Gardner), Peon, Cycle Stand Boy<br>Messenger, Announceror Policewala, Cartman or Poster man or<br>Rickshaw Driver, Hand Bill Boy.   |
| 12. Employment | t in Fisheries Industries  |
| Skilled        | Supervisor, Processing Supervisor, Processing Assistant, Store<br>Boy, Grader, Clerk, Typist, Clerk cum typist   |
| Semi-skilled   | Washer, Peelers, Packers.  |
| Un-skilled     | Peon, Watchman, Mazdoor, Helper.   |
|                | t in Forestry and Timer Operation other than those carried on by a<br>Farm as includental to or in conjunction with Farm Operations  |
| Skilled        | Labour engaged in the Measuring of timber and the Numbering of timer.  |
| Semi-skilled   | Semi-skilled Labour engaged in the Falling of trees, Fashioning<br>and charcoal manufacture (heatening)  |
| Un-skilled     | Labour engaged in the preparation of rabs, cross cutting, fire<br>tracing, the loading and unloading, the preparation of kacha<br>roads, the preparing mounds, the collection of bamboos, the<br>cutting of bamboos, the preparations of boundaries, a digging of<br>pits and the manufacturing of charcoal (Workers except  |

|                | Headman), Labour engaged on transport (Vahrukarnar) (Wages to be paid at double rate because the job is done with bullocks.) Mali and watchman.  |  |
|----------------|--|--|
| 14. Employment | t in Hosiery Industry  |  |
| Skilled        | Accountant, Supervisor, Salesman, Knitting Master, Machine<br>Operator, Dyeing Master, Bleaching Master, Printing Master, Chief<br>Boiler Attendant, Chief Wireman, Cutting Master, Mechanic<br>Master, Stiching Master  |  |
| Semi-skilled   | Wrapper, Weaver, Knitter, (Circular Machine) Asstt. Dyeing<br>Master, Asstt. Bleaching Master, Asstt. Pinting Master, Asstt.<br>Mechanic, Wireman, Shaper Cutter (Machine) Cutter, Overlock<br>Machine man, Flat Machine man, Ironing man, Pressman  |  |
| Un-skilled     | Peon, Watchman, Sweeper, Helper, Gadikarnar, (Gadiman) Taka<br>Packer, Kamar / Tankiman, Neck Cutter, Dhagha Cutter, Labeller,<br>Box Packer,/Packer.  |  |
| 15. Employment | in Hospitals and Nursing Home.   |  |
| Skilled        | Office Superintendent, Senior Accountant, Head Clerk, Cost Store Officer, Senior Cum Sanitary Officer, Epidemiologist Supervisor, Junior Scientific Assistant, Research Assistant, Stenographer, Senior Electrician, Matron, Ward Sister or Ward Incharge (R.N. and R. M.), Assistant Matron (R.N. and R.M.) Dietician (Post Graduate Qualification), Sister Tutor, Public health nurse(P.H.N.Diploma Holder), Laboratory Technicians (Educational Qualification Graduate and Trained) Assistant Store keeper, Senior Technical Assistant, Electrician Mechanic, Chemical Assistant, Bacteriological Assistant, Medical Social Worker, Public Health Nurse, Clerk-typist, Steward, Laboratory Technician, Steno-typist, Store Inspector, Dietician, Treatment, Organizer Nurse/ Nurse Mid Wife / Staff Nurse, Operation Theatre Nurse, Physiotherapy Technician, Pharmacist, Health Visitor, Compounder, Radiogram Operator, Ward Sister or Ward Incharge, Store keeper. |  |
| Semi-Skilled   | Auxiliary Nurse / Mid Wife, Laboratory Assistant, Tailor, Washerman (Dhobi), Barber, Driver, Obstruction (Trained), Telephone Operator, Dresser, Theatre Assistant, X Ray Assistant.   |  |
| Un-skilled     | Nayak, Cleaner, Ward Boy, Record Keeper, (Daftari), Gardner, Laboratory Assistant, Ayah, Scavenger, Metrani, Kitchen Assistant, Chowkidar, Theatre Attendant, Telephone Attendant, X Ray Peon, Stretcher bearer, Mazdoor, Post Mortem Peon, Messman, Peon, Laboratory Peon, Cook, Liftman.   |  |

- 16. Employment in Industrial Engineering Establishments (other than automobiles repairing Workshops and Garages) Employing less than 50 workers.
- 17. Employment in Industrial Engineering Establishments (Other than automobiles repairing workshops and garages) employing fifty or more workers engaged in the manufacture of shinning, reconditioning, assemblies or repair or goods or articles or iron, steel and non-ferrous metals or alloys by the use of any machine, or tools, including foundries, forging plants and extrusion plants which will produce for manufacturing, assembling and repairing establishments and workshops.

| workshops.   |   |
|--------------|---|
| Skilled      | Manager, Head Supervisor, Supervisor, Foreman, Engine cum Motor- man, Motorman, Engine Driver, Clerk, Cashier, Boiler Attendant Truck Driver, Machine Operator, Head Wireman Turner, engineer, Fitter, Designer, Cabinet Fitter, Moulde Machine man, Foreman, Driver, Tester, Mechanic, Electrician Winder, Assembler, Carpenter, Supervisor (Quality Control Accountant, Head Cashier, Head Clerk, Store Keeper Accountant, Clerk, Cashier, Bill Maker, Storekeeper, Time Keeper Clerk cum Cashier, Employees by whatever name called doing work of the nature done by persons falling under any of the foregoing entries.   |
| Semi-skilled | Coil winder, Transformer winder, Decorator, Draftsman, Solder man, Control Penal Attendant, Can Fitter, Wireman Panel Board Wireman, Clerical Staff, Assistant Die-fitter, Assistant Turner Assistant Fitter, Assistant Designer, Assistant Technician Assistant Painter, Assistant Carpenter, Asstt. Operator, Sorter Asstt. Wireman Grade-B, Turner Grade-B, Fitter Grade-B, Kantawala, (One who weighs mixing benches) Mukadam, (Mixing Department) Assistant Machine Operator, Asstt. Fitter, Asstt. Wireman, Helper, Asstt. Sorter, Asst. Grinder, Peeler, Washing Machine man, Tin Packer, Micro-pulveriser Operator, Blender Operator, Filling Machine man, Mixing Machine Operator, Soen Sprayer (One who dips in liquid.), Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries. |
| Un-skilled   | Helper, Cleaner, Watch man, Greaser, Attendant, Sweeper, Coolie, Mazdoor, Peon, Mazdoor, (Labourer) Watchman, Oilman, Machine Labourer, Colour Carrier, Packer, Staker, Charnawala, (One who shifts), Attendant, Hand Mill or Mechanical Grinding Mill, Hamal, Miscellaneous Labourer, Packing Wala, Bottle Cleaner, Labeller, Bottle Filler. Telephone Operator, Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.   |

| Skilled                   | Foreman, Mechanical Supervisor, Mistry, Mechanic, Chemist,<br>Cane Crusher Driver, Mechanic Driver, Setting men, Welder,<br>Electrician, Carpenter, Blacksmith, Turner, Bhatti repairer, Fitter,<br>Pumpmen |
|---------------------------|---|
| Semi-skilled              | Fieldman, Sulpherman, Sulpheration, Sulpheo Dayaction Mat,<br>Patti Karegaur and Cutting, Oilman, Assistant, Mechanic,<br>Karegaer, Bag Filler, Pump Attendant, Sentrifuming, Fireman.                      |
| Un-skilled                | Helper, Mazdoor, Cane Carriers, Removing Bagges, Firewood<br>Grinder, Canefider, Bag Filler.  |
| Office Staff<br>(Skilled) | Manager, Accountant, Purchaser, Cashier, Time Keeper, Clerk,<br>Clerk cum Typist  |

- 19. Employment under any Local Authority in any Municipal Corporation / Councils.
- 20. Employment under any Local Authority in District Panchayat
- 21. Employment under any local Authority in Gram Panchayat

| Skilled | Stenographer, Record Assistant, Record keeper, Tracer, Typist,  |
|---------|---|
|         | Assistant Clerk, Clerk, Despatch Assistant, Draftsman, Stenographer, Record Assistant, Record keeper, Tracer, Typist, Secretary, Cashier and Accountant, Octroi inspector, Octroi Nakadar, Octroi Clerk, General Inspector, Sanitary Inspector, Assistant Sanitary Inspector, Clerk or R.D.C. Shop Clerk, Assistant Clerk, Market Recovery Clerk, Market Vasulat Clerk, |

|              | General Clerk, Collection Clerk, Typist Clerk, Cattle Pound<br>Keeper, Head Clerk, Naka Clerk, Naka Inspector, Library Clerk,<br>and Assistant and Inspector( Market), Mustering Karkun,<br>Profession Tax Clerk, Profession Tax Inspector (Non-Qualified),<br>Road Karkun, Clerk, Bill Collector Grade I and II, Tabulator, Ticket<br>Box Filler, Sorter, Shop Recorder B Class Traffic Regulator,<br>District Teachers Starter, Ticket Examiner, Canteen Assistant.   |
|--------------|---|
| Semi-skilled | Barber, Basket Maker. Bouquet Maker, Camel Keeper, Camp Master. Cart Driver, Chavivala. Cleaner, Cook, Cook's Mate. Death Registration Peon, Depot Mukadam, Dhobi, Disinfecting Labourer. Dog Catcher, Drainage Assistant, Fireman Assistant, Fireman. Fireman (Fire Brigade Department), Head Butler, Head Chavivala. Headman, Head man, Head Mali, Head Servant (Operation Theatre), Keeper for Elephant (Mahavat). Label Writer, Lamp Lighter Liftman. Light Burner, Lighting Servant, Lighting Supervisor, Lineman, Male Nurse, Messenger, (with cycle), Messman Meter Reader, Money tester. Mochis, Mortuary attendant or morgue attendant, Motor attendant, Nawghani. Nawghani Mukadam, Nuisance Jamadar, number taking motor inspector, Oiler and Greaser, Oilman, Painter, Painting Foreman. Park Keeper, Pate, Plumber, Propagator, Pump Attendant, Pumpman, Sarang, Scarirs (Mukadam) Sluiceman, Stable Mukadam, Store Mukadam, Tapkar, Telephone Attendant, Time Keeper, Tundals or Tandels. Tum Cock (For Brigade Department), Ward Assistant, Yard for Elephant, Yard Mukadam, Zoo Assistant, Cleaner Chowkey, Conductor, (Tram), Driver (Tram) Driver (Wagon), Electrical Motor Mechanic Grade I, Flagman, Furnaceman, Fuse man, Greser, Inspector, Meter, Jointer Improver, Lointer male, Lighter and Cleaner, Mashall Pointman, Meter Inspector Grade II, Car Washer Mukadam, (Mukadam Cleaner), Mukadam Road, Mukadam Poleman, Tester Meter, Tram "C" Class District Starter, Tram Traffic, "C" class Cook(canteen). |
| Un-skilled   | Ambulance Bearer. Ambulance Labourer. Ambulance Man, Animal Keeper, Armed Guard, Assistant Iceman, Attendant for supplying water to the staff, Ayah, Bhisti, Blegari, Blegari (Unloading), Boy, Buring Ground Attendant, Butler, Camp Attendant, Camp Remoshi, Care Taker, Constable, Custodian, Cycle Boy, Darwan, Dispensary Boy, Dresser, Dust-bin Stand Cleaner, Female Ward Attendant, Gangman, Gate Watchman, Grave Digger, Hamal, Havaldar, Head Mukadam, Iceman (Mortuary Attendant), Inspection Bungalow Keeper, Kamgar, Kamgar for Ground and for Road, Kitchen Attendant, Laboratory   |

Attendant, Laboratory Labourer, Labourer Servant, Laboratory Boy, Marking Hamal, Mali, Mess Attendant, Mess Servant, Male Coolie, Museum Attendant, Naik, Naka Sepoy, Motor Loader, Night Maid, Night Watchman, Octroi Pagi, Pantry Boy, Peon, Petrol Labourer, Plunger Man, Pointsman and watchman, Porter, Post Mortem Attendant, Ramoshi, Rat Bigari, Registration Attendant, Report Bearer, Road Repairer, Sanitary Peon, Servant, Stable Bigari (Man), Stable Bigari (Women), Staff Havaldar, Store Attendant, Store Boy, Store Chowkidar, Store Labourer, Street Boy. Stretcher Bearer, Student Nurses, Table Boy, Tank Keeper, Telephone Boy. Ward Attendant, Trolyman, Watch and Ward Peon, Watchman, Water Carrier, Water men, Water Women, Ward Boy, Canteen Boy, Ghatty, Hammerman, Head Hamal, Head Sepoy, Mukadam Freight Wagon, Mukadam Mains Office. Coolie, Poleman, Road Broom Maker, Sepoy Signalman, Watchman, Permanent Way, Sweeper, Scavenger.

22. Employment in any manufacturing Process wherein "Manufacturing Process" as defined under Section 2 (K) of the Factories Act-1948 is carried out and which is not covered under any entry in part-1 and II of the Schedule

| Skilled        | Accountant, Clerk, Cashier, Bill Maker, Storekeeper, Time Keeper, Clerk cum Cashier   |
|----------------|---|
| Semi-skilled   | Asstt. Opeerator, Sorter, Asstt. Wireman Grade-B. Turner Grade-B. Fitter Grade-B. Kantawala. (One who weighs mixing benches) Mukadam. (Mixing Department) Assistant Machine Operator. Asstt. Fitter, Asstt. Wireman, Helper. (one who helps to make Emery stone and prepares powder), Asstt. Sorter. Asst. Grinder, Peeler, Washing Machine man Talvawala, Asstt. Flour Kneader, Kachori- Samosa Maker, Tin Packer, Micro-pulveriser Operator, Blender Operator, Filling Machine man Mixing Machine Operator. Scent Sprayer (One who dips in liquid.) |
| Un-skilled     | Mazdoor, (Labourer) Watchman, Oilman, Machine Labourer, Colour Carrier, Packer, Staker, Charnawala, (One who shifts), Attendant, Hand Mill or Mechanical Grinding Mill, Hamal, Miscellaneous Labourer, Packing Wala, Bottle Cleaner, Labeller, Bottle Filler.   |
| 23. Employment | t in any Oil Mill.  |
| Skilled        | Engineer, Boiler attendant, Engine Driver, Fitter, Blacksmith,<br>Turner. Electrician, Welder, Carpenter, Chemist. Machine<br>Operator. Accountant, Time Keeper. Store Keeper. Stenographer,<br>Office Superintendent, Head Clerk, Cashier, Karkun, Typist  |
| Semi-skilled   | Oilman, Fireman, Canboy (Ketaliwala) Expellorman, Filterman,<br>Mukadam   |

| Un-skilled     | Thappiwala, Gunnybag Filter, Gunnybag Sticher, Kadiwala,<br>Mazdoor, Hamal, Machine Cleaner, Cleaner of Factory, Machine<br>Feeder (Orulla), Baharawala, Peon, Employees employed on<br>cleaning, spreading, drying and of slaving oil seeds.  |
|----------------|--|
| 24. Employment | in Petrol and Diesel Pumps.  |
| Skilled        | Manager, Head Cashier.   |
| Semi-skilled   | Pump Attendant, Accountant, Clerk, Bill Clerk, Cashier, Typist   |
| Un-skilled     | Helper, Watchman, Peon   |
| 25. Employment | in any Pharmaceuticals Industry  |
| Skilled        | Chemist, Stenographer, Manager, Chief Accountant, Machine Maintainer, Sales Supervisor, Sales Representative, Packing Supervisor. Time Keeper, Bazar Clerk, Accountant Clerk, Cashier, Ughrani Clerk, Bill Clerk, Bill Preparer, Typist, Store Keeper, Driver, General Clerk, Machine Supervisor.  |
| Semi-skilled   | Bottle Filler (Syrup), Bottle Checker (Syrup), Label Stamper (Syrup). Tablet Compressing Attendant, Coater (Tablet), Polisher (Tablets), Stripe Packing Supervisor, Capsule Filler, Capsule Sealer, Ointment Filler, Mixing Attendant (Injection, Sterilising Attendant (Injection), Checker of Injection Bottles, Mixing Attendant (Syrup), Mixing Attendant (Tablets). Strip Packer, Mixing Attendant (Capsules). Packer (Capsules). Mixing Attendant (Ointment), Bottle Washer (Injection), Bottle Filter (Injection), Raw Material Processor. Vanaspati Grinder, Avleh Preparer Syrup Processor, Oil Tablepreprer from Ras, Goods Sorter as per Order, Goods Checker as per order, Packing Memo Clerk, Coupy Pakva and Ras Preparer, Asav Boiler, Extract Drawer, Tablets, Weighter, Weighter Attendant, Bottle Filling Machine Operator |
| Un-skilled     | Bottle Bag Opener, Bottle Drying Attendant, Syrup Attendant. Filtering Attendant, Bottle Capping Attendant, Label Paster, Bottle Sealer Bottle Packer in Cartons and also Dozens and Cases, Bottle Carrier (For Ware Housing, Granule Process Attendant, Granule Drying Attendant, Table Stripe and Bulk Packer, Ointment Tubes Sealing Attendant, Helper, Peon. Cleaner, Weighting Helper, Box Packing Helper, Store Coolie, Hand Loriwala, Paharewala / Watchman, Vanspati Cleaner, Vanspati Siever, Vanspati Mixing Attendant, Manufacturer Process Attendant as per Formula, Asav Filtering Attendant, Pills Manufacturing and cutting Attendant, Pills Separator (Khalchuntnar), Bhashma Manufacturing Attendant, Cleaner, Crusher, Furnace Attendant, Pills Mixture, Ointment Attendant, Bottle Cleaner for filling Liquid.            |

| Skilled        | Supervisor, Accountant, Boiler Attendant, Chemist, Cutting and<br>Sealing Operator, Machine Operator  |
|----------------|---|
| Semi-skilled   | Assistant Operator, Moulder, Grinder, Machine man, Turner, Fitter<br>Finishing Machine man  |
| Un-skilled     | Packer, Mazdoor, Labourer, Helper, Sweeper, Cleaner<br>Watchman, Peon.  |
| 27. Employment | in Potteries Industry.  |
| Skilled        | Mistry-Mechanic, Mistry-Carpenter, Pattern and Frame Maker<br>Potters (Makers of jars, Batteries and Butlar, (30 Ltr And above)<br>Die Makers, Head Moulder (Foundry), Mistry-Turner<br>Mistry-Blacksmith, Supervisory and Clerical Staff   |
| Semi-skilled   | Wireman, Turner, Fitter, Blacksmith, Mason for new Trolley Building and Klin repairs, Sanitary ware Case Moulder(Plaster of Paris), Name Writer, View Decoration, Luster and Colou Decoration, Tunnel Attendants, Potters (8 Lbs and above buselow 30 Lbs., Barni Battery and lota Makers). Shapers Planners, Welder, Moulder (Foundry), Engine Driver, Flate Maker Gold Line Maker (Decorator), Sanitary ware Casters (Big Pieces) By Colour Lining on Cup-Saucer), Designer Stamer, Glaze (Cup-Saucer) 45 by dipping and Spraying), Stoneware Pipe Turner, Finishers (Fire Bricks), Fire man down Dsraft Kiln) Laboratory Attendant Machine man (Plaster Mixing), Compresson Pumpman, Sanitaryware Crockery, Loaders in Turner Kiln and Down Draft Kiln, Fitters Press Main Person. Tile Semi-automatic Press Operator. Tiles Painters (Painting by hand, Brush and Screen Painting and Emboss Painting. Oil Pump Attendant Glazer (Jar), Checker (Sanitaryware Jar), Finishers (Cup-Saucer Fire Bricks), Porter (Sanitaryware, Tiles. Refractories. Crookery), Packer, (Sanitaryware, Crockery). Pug-mill Attendant Main Person, Caster of Trap, Soap Dish. Ash-tray. Tea-set and small articles, Chakadia (8 lbs. And Below Jar and Batla Maker). Lid Maker. Maker (Chakada), Lid Maker (Screw Press), Vatkas and Daba Maker, Transfer Stickers on Crockery and Glazed tiles. Saggar Makers (On Chakada). Saggar Maker (On Hand Press), Handle Stickers to Cups, Handle Stickers to Jars. |
| Un-skilled     | Pottery Mazdoor (Helpers and Carriers Blunger and Cylinder<br>Loaders. Lata Polisher, Brick Makers on Screw Press and<br>Automatic Press, Stone wares and Porcelin Pipe Makers and<br>Glasers, Crookers Biscuit Loaders and un-loaders. Tiles Glazing<br>Machine Workers, Glazed Tiles Automatic Press Workers,<br>Cup-Saucers and Similar pieces mould makers, Glazed tiles  |

|                                     | loading in crates and wire Packing, Stamping on Glazed Tiles   |
|-------------------------------------|--|
| winding, wrap                       | Bricks and Jar Packers, Handle Casters and Finishers  It in any Power loom Industry in which any of the processes of ping, beaming, sizing, drawing, reaching, weaving, dyeing induring folding, finishing or similar processes are carried on.  |
| Skilled                             | Clerk, Jobber, Fitter, Weaver, Wrapper, Front Sizer, Drawe<br>Wireman. Boiler Attendant  |
| Semi-skilled                        | Winder, Reacher, Thrower, Finishing Machine man, Thread Size Back Sizer, Folder.   |
| Un-skilled                          | Mazdoor, Labourer, Helper, Sweeper, Cleaner, Wraft distributo<br>Oiler, Waterman, Peon, Watchman.  |
| processes of w<br>dyeing, bleaching | t in Pre-weaving and Textile Processing Industry in which any the<br>winding, wrapping, beaming, sizing, drawing, reaching, weaving<br>ng, calendaring folding, finishing, merricising, printing or glazing<br>r articles made of cloth or any process incidental or supplemental  |
| Skilled                             | Machine Operator, Jobber Colourman, Fitter, Electrician, Stampe Folder. Wireman, Boiler Attendant, Carpenter, Printer, Kunjawala Checker, Harish Stander, Machine man, Calendar Machine man Soucharman, Polomising. Machine man, finishing man, Stear Finishing man, Zero Zora Machine man, Rotary Machine man Dyeing Range Machine man, Gigger Machine man, Store Keeper Cashier, Head Jamadar, Fireman.  |
| Semi-skilled                        | Smitherman, Packer, Belt Operator (Pattachalawanar), Bundle<br>Assistant Printer, Assistant Stamper, Cutterman, Helper (Assistan<br>of skilled workers), Telephone Operator, Time Keeper, Godow<br>Keeper, Assistant Machine man, Ugharani Karkun, Gate Keeper.  |
| Un-skilled                          | Mazdoor, Coolies, Sweeper, Cleaner, Watchman, Pumpman, Fire Coolies  |
| Lithography, ph                     | t in any Industry in which any process of printing by Letter pres-<br>noto graver or other similar work or work incidental to such<br>k Binding is carried on.   |
| Skilled A                           | Lino-Type Operator, Camera Operator, Tri-colour-Etcher or Muli Chome Etcher, Rotary Pressman, Commercial Artist or Designer Litho-Artist or Calligrapher, Negative-positive Retouched, Off-se Printer, Stenographer, Tele-printer Operator, Qualified Accountant Cashier, Lod-low Operator, Mono- Type Key Board Operator Proof Reader, Multi-Colour Proof Printer, Litho Off-set Transfe Printer, Offset Plate Maker, Litho-Off-set Copy Paster, Re-touche or Toucher, Photo-graver Etcher, Photo-graver lay-outman, Litho Plate Bed Printer, Punch Maker, Envelop Machine Man, Die Maker, Embossing Machine man, Mechanic, Electrician Steno-Typist, Binder (Volume and Vedger), Block Maker |

|                | (integrated), Compositor (Display and Page making), Off-set Plate<br>Maker, Exercise Book Machine man, Head Clerk, Foreman,<br>Supervisor or Section Head Cylinder Pressman (Automatic),<br>Matrix Maker, Book Case Machine man.   |
|----------------|--|
| Skilled B      | Imposer, Mono-type Caster, Type Caster, Stereo-Type or Stereo Caster, Stereo Bencher cum Mounter, Line-Estcher, Half-tone Etcher, Transfer Printer (Blocks), Engraver, Router, Mounter, Cylinder Pressman (Hand fed), die Stamper or Die Plate Printer, Gilder, Inter-Lay-Cutter, Cutter or Giloti man, Carpenter, Driver, Store or godown Keeper, Clerk, Time-Keeper, Typist, Telephone Operator, Addrema Machine man, Cylinder Grainer, Copy Holder, Trade Pressman or plate man, Binder, Sewing Machine man, Folding Machine man, Ruling Machine man, Box Puncher, Scorer or Bender, Hand Box or Envelope Maker, Accountant, Compositor (Correction), Super type caster, Super type caster, Foundry man (Integrated), Platen Pressman (Automatic), Number Setter, Three Knaves Trimmer, Assistant Artist, Numbering Machine man, Assistant Machine man, |
| Semi-skilled   | Distributor, Assistant Camera Operator, Assistant Transfer Printer, Assistant Etcher, Letter Press Cylinder Feeder, Counter, Letter Press Plate Feeder, Checker, Number or Paging man, Packer, Assistant Embossing Machine man, Assistant Toucher, Assistant Copy Paster, Off-set feeder, Flat Bed Feeder, Varnisher, Wax Machine man, Cold Powderer, Wireman, Type Cutter, Compositor (Running), Lineroller, Proof Puller or Galley Pressman, Type Dresser, Roller Make or roller Caster, Plate Grainer or Grinder, Ink Ginger, Knife Sharpeners. Wire Sticher, Perforator, Label Puncher, Rulling Feeder, Beening man, Metal Caster or lead Melt. Type or Font Binder, Roller Sticher, Numbering Feeder, Gassing Machine man   |
| Unskilled      | Stereo-Baler, rotary-Baler, Cylinder Baler (Photo-graver and, letter Press), Hand Folder, Assistant Carpenter, Stone-Grinder, Baler, Helper. Binding Boy, Cleaner, Sweeper, Peon, Messenger, Watchman. Mazdoor, Type Jet Breaker or Polisher.  |
| 31. Employment | in Public Motor Transport.   |
| Skilled        | Employees by whatever name called doing skilled work of the nature done by Manager, Assistant Manager, Superintendent, Head Clerk, Accountant, Senior Clerk, Driver, Mechanic, Fitter, Turners, Electricians, Checker Supervisor, Tinsmith, Battery man, Vulcaniser, Carpenter, Blacksmith, Artisan, Traffic Controller, Traffic Inspector, Assistant Traffic Inspector, Traffic Checker, Hostes, Instructor, Starter, Vehicle Examiner, Charge man,   |

|                | Body-smith, Assistant Body Smith, Upholsterer, Machinist, Wireman, Welder, Painter.   |
|----------------|---|
| Semi-skilled   | Employee's by whatever name called doing same Skilled work of<br>the nature doing by Asst, Junior skilled workers, Conductor,<br>Machine metes, Fitter metes, Greaser, Oiler, Asst. Artisane,<br>Junior traffic Controller, Hawaldar, Mukadam, Hammer man,<br>Hamal and Employed doing the clerical work  |
| Un-skilled     | Employees by whatever name doing Un-skilled work ,Helper,<br>Washer, Cleaner, Watch man, Mazdoor, sweeper, peons, Khalasi,<br>Tapali, chokidar, Waterman, porter, Gardner, Battery boy, pump<br>operator or other miscellaneous workers   |
| 32. Employment | t in any Pulp & Paper or board Manufactory  |
| Skilled        | Boiler Attendant(Class-I), Electrician, Foreman, Machine Operator, Chemist, Department Incharge Supervisor, Draftsman, Finishing House Mistry, Chargemen Instrument Section, Chargemen carpentry Shop, Workshop Chargeman, Chargeman Civil Construction, Chargemen Transport, Chargeman Mechanical, Chargeman Electrical Section. Boiler Attendant (Class II), Digester Attendant, Carpenter, Fitter, Pressman, Wireman (First Class), Mechanic, Welder, Crane Operator, Driver, Plumber, Nurse, Laboratory Tester, Turner, Blacksmith, Painter, Leather man, Finisher, Beater man, Calendar man, Pulper Machine man, Winder (Litter Rewinder machine man), Sorter, Cutter Machine man, Tinsmith, Driller, Shaper, Planner, Evaporator Operator, Recovery Boiler Operator, Roaster and Smelter Operator, Recaustasing Operator, Lime Reburnering Operator, Clerical, Accountant, Time Keeper, Store Keeper, Stenographer, Office Superintendent / Head Clerk, Cashier, Clerical B:Clerk, Typist, Clerk-cum-Typist |
| Semi-skilled   | Willow man, Pump Attendant, Steam Controller, Gardener, Cooks, Wireman (Second Class), Head Watchman/ Watch and Ward Jamadar, Pulp and Paper Tester, Fireman, Paper and Board Section Machine Attendant, Finishing Plant Attendant, Pump Attendant, Chemical Treatment and Classification Attendant Electrician / Electrical Assistant, Coal Crushing and Oil Bumer Attendant, Assistant Turner, Assistant Welder, Assistant Driller, Assistant Planner, Assistant Shaper, Compressor Attendant, Armour man, Wood Grinder Attendant, Hoist Operator, Sample man. Board Finisher, Band Saw Cutter Attendant, Roll man  |
| Un-skilled     | Heavy Duty Labourer, Cross Cutter, Scaler (Kantawala). Chipping<br>Labourer, Digester Labourer, Washing and Cleaning Labourer,<br>Straining Labourer, Knitter, Screening and Cleaning Labourer,<br>Bleaching and Cleaning Labourer, Hydra pulper and Pulper   |

Labourer, Wood Grinding Labourer, Stock Preparation Labourer, Chemical Preparation and Fiber Recovery Labourer, Peter Labourer, Paper and Board Machine Section, Labourer, Kneader Labourer, Finishing Plant Labourer, Sheet and Package Weight Labourer, Label man, Finishing and Packaging House Labourer, Warehouse and Dispatch Labourer, Recovery Boiler Raiser and Smelter Labourer, recausticizing Labourer, Lime Rebuming Labourer, Cartman, Chemical Treatment and Classification Labourer, Turbine Distribution Board, Switchgear or Panel Labourer, Maker, Oilman, Mould Stitching Labourer, Saw Grinding Labourer, Laboratory Labourer, Watchman, Mukadam, Fitter Turners Welders Blacksmith, Carpenter and other Labourer, helping such other skilled Employees. Machine Operator and Machine men, Labourer, Colour Waste Paper or Sraw Sorter, Garden Labourer, Band Saw Labourer, Labourer, Peon, Sweeper, Fibre and Dusting Labourer Waste Paper Labourer, Raw Material Labourer, Bamboo Carrier Labourer, Evaporator Labourer, Material Handling Labourer, Water Supply and Treatment Labourer, Coal Labourer, Repair Shop and Maintenance Labourer, Canteen Boy, Office Boy, Guest House Labourer, Store Labourer.

| Skilled      | Samosawala, Faloodawala, Omletwala, Chef-Tea-Maker, Dhosawala, Tandur Rotiwala, Bhajiwala, Ice-cream Maker, Sweet, Meat or Farsan Maker (Malwala), Wimuman, Head Cook or Cook, Maharaj, Aachari, Ustad, Babarchi, Khanasama, Manager, Accountant, Clerk, Store Keeper (Who keeps the account of the Store), Mistry, Cashier, Supervisor, Receptionist, House Keeper, Head Waiter, Butler, Steward, Head Pantry man, Telephone Operator, Electrician, Carpenter, Tailor, Gardener, who is doing tree work of planting. |
|--------------|---|
| Semi-skilled | Assistant Manager, Assistant Malwala, Rotiwala, Chapatiwala, Puriwala, Pantry man who prepares Sandwiches, Toast etc. Tea and Coffee Maker (Ordinary), Assistant Cook, Market man, Pumpman, Gas Filler, Syrup and lassiwala and Salesman, Vendor (Keeping Account), Orderwala (Shouting Bills or Writing Bills), Kababwala, Bhelpuriwala  |
| Un-skilled   | Gate Boy, Game Boy, Bell Boy, Room Boy, Tea Boy, Glass Boy,<br>Dish Boy, Water Boy, Order Boy, Pantry Boy, Kitchen Boy, Office  |

Boy, Message Boy, Soda Fountain Boy, Billiard Boy, Cleaner,

Platewala, Pani-Kachumerwala, Paniwala, Cupwala, Chowkiwala, Room Boy not doing the work of waiter, Dishwala, Moriwala.

Jamadar, Coolie, Mazdoor Chhokara,

33. Employment in any Residential Hotel, Restaurant or Eating Houses

Hamal,

Sweeper.

|   | Kholiwala, Vasanwala, Dish Filler, Grain Cleaner Man or Female<br>Miscellaneous Workers e.g. Doing all or some of the jobs of an<br>unskilled nature, Vendors (Fertas) or Babarwalas not working or<br>commission basis and not entrusted with the responsibilities of<br>accounts |
|---|--|
| 34. Employment                                | t in any Rice Mill, Flour Mill or Dal Mill.  |
| Skilled                                       | Engineer, Miller, Supervisor, Turners, Mechanics, Fitters. Engine Driver. Boiler Attendants, Misteries, Carpenters, Carpenters Mistries Blacksmiths, Measons, Electricians, (with Diploma), Rol Grovers. Machine Operators, Painters Mukadams, Plantmen, Tailors.                  |
| Semi-skilled                                  | Oilers, Silkmen, Rollerman. Purifiers, Assistant Fitters,<br>Electricians (without Diploma), Pumpman, Binmen, Motor<br>Attendant, Sewers, Watchman / Jamadars (with training in Fire<br>squads), Mochies, Hammermen, purifiers, Jiggars, Rope Spoilers,<br>Washer Machine man.     |
| Un-skilled                                    | Misturers, Packers, Shaftmen, Cleaners, Firemen, Coalmen, Truckmen, Fill Attendants, White Washers (Painter), Watchmen, Jamadars, Hamals, Stackers, Machine Cleaners, Sweepers, Mazdoors.  |
| 35. Employment                                | t in Roofing Tiles Manufacturing   |
| Skilled                                       | Mistry, Mechanic.  |
| Semiskilled                                   | Dieman, Fireman, Fitter, Driver, Bhathathi Gothavanar,<br>Electrician, Mukadam   |
| Unskilled                                     | Peon, Watchman, Sweeper, Labeller, Helper, Press Operator, Pag<br>Mill Operator, Blunger Operator, Thelpawala, Finher, Sarvawala<br>(Tiles), Sorter (Kachcha Pakka Tiles), Sarvawala, (Tiles in Bhatti).   |
|   | t in Rubber and Rubber Products including Artificial Rubber facturing Industry.  |
| Skilled                                       | Machine Operator, Calendar and Cutting Machine, Press<br>Operator (Vulcanizing), Mixing Machine man, Fitter, Binder,<br>Welder, Carpenter.   |
|   | Clerical A:Supervisor, Accountant, Time Keeper, Store Keeper, Stenographer, Cashier, Clerical B:Clerk, Typist, Clerk cum Typist  |
| Semiskilled                                   | A:Supervisor, Accountant, Time Keeper, Store Keeper,<br>Stenographer, Cashier, Clerical<br>B:Clerk, Typist, Clerk cum Typist   |
|   | A:Supervisor, Accountant, Time Keeper, Store Keeper,<br>Stenographer, Cashier, Clerical<br>B:Clerk, Typist, Clerk cum Typist<br>Boiler Attendant, Calendar Helper, Mixing Mill Helper, Turner  |
| Unskilled                                     | A:Supervisor, Accountant, Time Keeper, Store Keeper, Stenographer, Cashier, Clerical B:Clerk, Typist, Clerk cum Typist Boiler Attendant, Calendar Helper, Mixing Mill Helper, Turner Helper  |
| Semiskilled Unskilled  37. Employment Skilled | A:Supervisor, Accountant, Time Keeper, Store Keeper, Stenographer, Cashier, Clerical B:Clerk, Typist, Clerk cum Typist  Boiler Attendant, Calendar Helper, Mixing Mill Helper, Turner Helper  Mazdoor, Watchman, Sweeper, Peon   |
| Unskilled<br>37. Employment                   | A:Supervisor, Accountant, Time Keeper, Store Keeper, Stenographer, Cashier, Clerical B:Clerk, Typist, Clerk cum Typist Boiler Attendant, Calendar Helper, Mixing Mill Helper, Turner Helper Mazdoor, Watchman, Sweeper, Peon   |

| Skilled        | Engine Driver, Fitter, Turner, Molder, Blacksmith, Qualified Wireman, Compressor Driver, Tractor Driver, Clerk, Blasters Stone Cutter   |
|----------------|---|
| Semi-skilled   | Tapghar (Stone Breaker) Head Lineman (Truck), Mukadam Driver  |
| Un-skilled     | Lodders, Falkman, Cleaner, Oilman, Coolies, Pump Attendants<br>Sweepers, Peons, Office Boy  |
| 39. Employment | in Sugar Industry.  |
| Skilled        | Skilled Laboratory Bench Chemist, Boiler Attendant, Head Fitter Draftsman II. Pattern Maker I. Instrument Mechanic (Certificate from I.T.I), Mechanic I, Pan man, Manufacturing Assistant, Assistant Parman, Evaporator Operator, Laboratory Assistant. Oversee (Unqualified), Electrician, Armature Winder, Fitter, Turner, Welder Pattern Maker II, Molder. Line Overseer. Wireman. Machinist Blacksmith, Head Khalashi, SwitchBoard Attendant. Engine Driver. I. Tinsmith, Coppersmith. Carpenter. Can Unloader Operator Permanent Way Inspector. Mechanic II, Steam Loco Driver Driver, Tractor Driver, Trolley Line Mistry, Diesel Loco Driver Mason, ane Head Clerk, Cane Accountant, Centre Incharge Cane yard Supervisor, Yard Foreman, Weighment Supervisor Assistant Cane Head Clerk, Share Accountant, Cashier, Sectiona Incharge, Stenographer Grade I and II,Store Keeper Grade-1.Head Time Kewper Grade-II, Security Officer Grade 1 Sugar Godown Keeper Grade II, Assistant Store Keeper Grade III, Assistant Godown Keeper III, Security Inspector Grade III, Sanitary Inspector Grade III, Typist, Time Keeper, Tracer, Daftary Compounder Nurse, Midwife, Accounts Clerk, Time Office Clerk Building Labour, Time Keeper, Sales Incharge, Cane Inspector Assistant Cashier, Supervisor Grade III, Challan incharge, Store Purchaser Grade III, Railway Clerk, Sugar Godown Clerk, Store Clerk, Sales Clerk, Payment Clerk, Record Keeper, Telephone Operator, Job Clerk, Manufacturing Engineering Clerk, Building Clerk, General Clerk, Weigh man Clerk, Stationery Clerk, Sugar House Clerk, Canteen Cierk, Gate Clerk, Tally Clerk, Token Clerk. Purja Clerk, Checker Fuel Clerk, Manufacture Chemist, Laboratory Incharge, Assistant Engineer (Mechanical), Assistant Engineer (Electrical), Workshop Engineer, Foreman (Mechanical), Draftsman I, Foreman (Electrical), Overseer, Cane Development |

|                              | Superintendent, Labour Officer, Welfare Officer, Factory Railway Superintendent, Motor / Tractor Foreman, Civil Engineer A-I & A-II, Office Superintendent. Accountant, Loco Foreman, Medical Officer, Personal Secretary, Sales Manager, Assistant Sales Manager, Store Purchase Officer, Assistant Works Manager, Transport Superintendent, Assistant Transport Superintendent  |
|------------------------------|---|
| Semi-skilled                 | Mescartion Attendant, Molasses Recorder, Juice Recorder, P. H. Recorder (Phydrosen Ion Concentration), Male Tailor, Jouice Heater Attendant, Clarifier Attendant, Rotary Vacuum filter Attendant, Centrifugal Operator, Laboratory Boy, Bag Printing Machine Operator, Bag Sewing Machine Operator, ION Exchange Water Treatment Operator, Filter Cloth Washing Machine Operator, Electrical Helper, Engine Drive II, Belt man, Khalashi, Fireman, Pumpman, Motor Attendant, Oilman, Hammer man, Painter, Fitter, Helper, Water Attendant, Tipper man, Cane Development Kamar, Loco Foreman, Trolley Line Mukadam, Building Mukadam, Guard, Sweeper, Jamadar, Jamadar, Store Boy. |
| Un-skilled                   | Juice Helper Mazdoor, Sulpher Over Mazdoor, Palledar / Hamal<br>Marker, Sample Boy, Mazdoor, Winder man, Watchman<br>Sweeper, Points man, Trollyman, Cleaner, Mali, Guest House<br>Attendant, Cook, Pujasm.   |
| 40. Employment               | in Tanneries and Leather Manufactory.   |
| Skilled                      | Mechanics (Sanchawalas), Assistant Mechanics, Ring Makers<br>Mistry (Cutter), Person Employed in Staking, Spliting, Glazing,<br>Shaving, Rolling, Fleshing with Machincor otherwise.  |
|                              | Shoes Makers, Dyers, Stitchers, Polishers, Man Incharges of the   |
| Semi-skilled                 | Drums, Tableman, Persons employed in Sewing, Belt Finishing,<br>Nailing. Hydraulic Press, Harness and Sole Setting Department,<br>Stitching.  |
| Semi-skilled Un-skilled      | Nailing. Hydraulic Press, Harness and Sole Setting Department,  |
| Un-skilled                   | Nailing. Hydraulic Press, Harness and Sole Setting Department Stitching.  Machine Helpers, TabYard Workers, Line Yard Workers, Cartmen Milkatman. Lace Cutters, Workers Preparing Bolts, Workers doing Repairing Works, Workers is Belting and Buffers, Other Miscellaneous Workers.  |
| Un-skilled                   | Nailing. Hydraulic Press, Harness and Sole Setting Department<br>Stitching.  Machine Helpers, TabYard Workers, Line Yard Workers, Cartmen<br>Milkatman. Lace Cutters, Workers Preparing Bolts, Workers doing<br>Repairing Works, Workers is Belting and Buffers, Other  |
| Un-skilled<br>41. Employment | Nailing. Hydraulic Press, Harness and Sole Setting Department Stitching.  Machine Helpers, TabYard Workers, Line Yard Workers, Cartmer Milkatman. Lace Cutters, Workers Preparing Bolts, Workers doing Repairing Works, Workers is Belting and Buffers, Other Miscellaneous Workers.  In any Tobacco Processing Establishment.  |

|                                       | in any Woolen Carpet Making or Shawl Weaving Establishment.   |
|---------------------------------------|---|
| Skilled                               | Manager, Production incharge, carding by Hand with bow and arrow; Dye House Mistry, Designer, Dyer, Spinning by Hand Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.  |
| Semi-skilled                          | Computer Operator, Driver, Employees by whatever name called<br>doing work of the nature done by persons falling under any of the<br>fore-going entries   |
| Un-skilled                            | Sales man, Supervisor, unskilled labour, Watchman, woo<br>purchaser, Employees by whatever name called doing work of the<br>nature done by persons falling under any of the fore-going entries  |
| 보이스 경험이 하느님 그리면 하나 아래를 하게 하셨다면 다 보았다. | its in any Shop or Commercial Establishment other than that   |
| Skilled                               | Manager, Head Munim, Secretary, Head Cashier, Stenographer, Head Clerk, Office Superintendent, Head Salesman, Employee who works efficiently by exercising considerable independent judgement discharges his duties with responsibility and possesses thorough and comprehensive knowledge of trade, craft or industry in which he is employed.  Junior Clerk, Bill Clerk, Ugharani Clerk, Delivery Clerk, Typist, Munim. Cashier, Accountants, Salesman, Sales Clerk, Compounder, Driver.  Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries. |
| Semi-skilled                          | Packer, Builder, Tollatas, Shop Asstt., Employees who performs duties assigned to him of a relatively narrow job involving routine operations  Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.  |
| Un-skilled                            | Peon, Messenger, Watchman, Mazdoor, Employee who performs duties of simple nature and physical exertion.  Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.   |
| 44. Employment                        | t in Non-teaching Staff in Private Non-Grant-in-Aid Educational   |
| skilled                               | Gruhpati, Gruhmata, Manager, Secretary, Office Superintendent, Head Clark, Senior Clerk, Head Accountant, Head Munim, Head Cahier, Stenographer, Employees by whatever name called doing work of the nature done by persons falling under any of the foregoing entries, Junior Clerk, Typist, Munim, Cashier, Accountant, Compounder, Electrician, Telephone Operator, Driver, Employees by whatever name called doing work of the nature done by persons falling under any of the foregoing entries.   |

| Semi-skilled  | Cook, Carpenter, Mason, Blacksmith, Plumber, Fitter, Pumpman, Wireman, Conductor, Employees by whatever name called doing work of the mature done by persons falling under any of the foregoing entries.   |
|---------------|--|
| Un-skilled    | Peon, Watchman, Mazdoor, Safai Kamdar, Watchman Cum Peon,<br>Cleaner, Aaya, Gardner(Mali), Hamal, Helper, Groundman, Office<br>boy, Hostel boy, Cooking Asstt., Employees by whatever name<br>called doing work of the nature done by the persons falling under<br>any of the<br>foregoing entries |
| 45.Employment | in Zardosi Work  |
| Skilled       | Karigar, Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.   |
| Semi-skilled  | Fagirat, Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.   |
| Un-skilled    | Helper, Chela, Employees by whatever name called doing work of<br>the nature done by persons falling under any of the fore-going<br>entries.   |
| 46 Employment | in Private Security Guard Services.  |
| Skilled       | Manager, Security Officers, Gunman (Licensee), Security Guard (trained), Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.   |
| Semi-skilled  | Office Assistant, Clerk, Accountant, Head Watchman.  Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.   |
| Un-skilled    | Watchman, Office Boy, Peon, Employees by whatever name called doing work of the nature done by persons falling under any of the fore-going entries.  |

Explanation for the purpose of this notification.

- The minimum rates of monthly wages payable to any class of employees employed in any category on monthly wages shall be computed by multiplying the minimum rate of daily wages fixed for the class of employees to which he belongs, by twenty-six.
- The minimum rates of wages shall be inclusive of payment of remuneration in respect of weekly day of rest.
- The minimum rates of wages shall consist of basic rates, the cost-of-living allowances and the cash value of concessions, if any.

- 4. Male and female employees should be given equal wages for equal work.
- The employees employed by a Contractor or other agencies in the Scheduled employment shall not be paid less than the wages plus special allowance payable to the category of the employees to which they belong to.
- The requisites or facilities given to an employee shall not be withdrawn and no deduction shall be made in respect of such perquisites or facilities given to an employee after fixation of minimum rates of wages plus special allowance.
- 7. In case of employees employed on piece rate basis, the minimum rates of wages shall be so fixed that the minimum rates of wages plus special allowance payable to him for the numbers of hours of work which constituted normal working day shall not be less than the daily wages fixed for the class of employees to which he belongs.
- 8. The employees employed on part-time basis shall be paid 50% of the minimum rates of wages plus special allowance, if he works up to four hours and if he works more than four hours, he shall be paid full minimum rates of wages plus special allowance.
- 9. The minimum rates of wages payable to an apprentice employed on skilled or semi-skilled work shall be 75 percent of the minimum rates of wages and special allowance fixed for the class of employees to which he belongs for the first three months. After three months he shall be paid in full.
- 10. Computation of cash value: The cash value of the minimum rate of wages to be paid to hotel workers partly in kind per month (that in the form of free residential accommodation, meal, nasta or a tea) as under:
  - a. 1/3 (33.3 percent) of total wages (basis rates of wages plus special allowance) when residential accommodation, two meals, two teas and one nasta is served daily;

- b. 6.60 percent of total wages (basic rates of wages plus special allowance) when one meal is served daily;
- 3.3 percent of special total wages (basic rates of wages plus special allowance) when one nasta and one tea is served daily.
- 11. Any other Employments not included in the Annexure or Schedules (Part I and Part II) under the Minimum Wages Act, 1948 will be paid wages as per the clarifications as regard to Skilled, Semi Skilled and Unskilled mentioned above.
- 12. If the wages already paid are higher, the same should be continued. The Industrial Establishments / Employers shall invariably ensure that they pay arrears to their Employees / Workers w.e.f. 01-04-2023.
- In case of any clarification or disputes, the matter may be clarified from the Labour Department.

By Order and in the name of the Administrator of Dadra & Nagar Haveli and Daman & Diu

( Priyanshu Singh )
Director-cum-Deputy Secretary (Labour)
DNH & DD

To.

- (1) The Director-cum-Dy. Secretary (Personnel), Secretariat, DNH / DD
- (2) The President, All Industries Association, DNH / DD
- (3) The President, Hoteliers Association, DNH / DD
- (4) The Joint Secretary (Planning & Statistics), Government Press, DNH / DD with a request to publish the said declaration in the Official Gazette.
- (5) The Field Publicity Officer for wide publicity.
- (6) The Dy.Director, Department of Agriculture with a request to circulate the said Declaration to all concerned in DNH & DD
- (7) The SIO, NIC, DNH / DD for uploading on the Official Website

Copy for kind information :-

- (1) The Advisor to Hon'ble Administrator, DNH & DD
- (2) The Finance Secretary, DNH & DD
- (3) The Addl. Commissioner (Labour) / Collector, DNH / Daman / Diu